

**TRIPURA STATE ELECTRICITY CORPORATION LIMITED**  
(A Government of Tripura Enterprise)



Advertisement No. TSECL/2018-19/01

**Advertisement for Recruitment in the post of Company Secretary**

**Application are invited for the post, Name of post : Company Secretary; Scale of Pay** : Rs.15,600-39,100/- grade pay Rs.7600/-, Pay Band (PB) -6 plus other admissible allowance for In service candidate / Consolidated monthly contractual remuneration of Rs. 80,000/- per month for retired person without linkage of pension drawn from previous service, if any. **No. of Post – 01(one); Qualification** : A Graduate in any discipline from a recognized University and an Associate Member of Institute of Company Secretaries of India. Must have a degree in law; **Age** : Maximum 62 years on or before the date of application; **Experience** : Minimum 10years' experience in budgeting, Corporate planning, works account, statutory functions of Company Secretary particularly in Central/State owned companies (preferably in Central/State Power Utilities). Acquaintance with computer application, programming and implementation of computerization programme in financial / accounting / store / personal management is desirable; **How to apply** : Eligible candidates may send their detailed bio-data mentioning two references along with two recent pass-port size color photograph and giving particulars of name, address, contract phone, e-mail ID, age, qualifications, experience, proof of academic attainment, addressed to the **Chairman-cum-Managing Director**, Tripura State Electricity Corporation Ltd., Bidyut Bhavan, North Banamalipur, Agartala, Tripura (West), PIN – 799001; **General** : (i). Last date of receipt of application is 30<sup>th</sup> January'2019 . (ii). Short listed candidates will be called for interview and no T.A. / D.A. will be paid for the same. (iii). Selection will be based on interview only. (iv). Selection Committee reserves the right to relax any of the terms for selection and appointment. The advertisement can also be seen in our official website ([www.tsecl.in](http://www.tsecl.in)).

Sd/-  
CMD, TSECL